

**Team éXi**

Meeting Minutes

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| Subject | Team Meeting Minutes 07 |
| Date | 3 July 2018 |
| Time | 19:00 – 21:00 |
| Venue | SOE GSR 2.4 |

Attendees

|  |  |
| --- | --- |
| Name | Attendance |
| Moh Moh San | Present |
| Riana | Present |
| Tang Hui Xin | Present |
| Thet Thet Yee | Present |
| Loo Wei Hua Shawn | Present |
| Zang Yu | Present |

Meeting Agenda

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| Agenda |
| 1. Database design   Summary of Discussion   * Conclude the database design to use * Delegated the database creation in firebase |
| 1. Creation of Application   Summary of Discussion   * Identified how to start building the application. * Delegated task to the team |

Action Items

|  |  |  |
| --- | --- | --- |
| Action | Member Responsible | Due Date |
| Firebase database | Tang Hui Xin | 6 July 2018 |
| Login (Web and mobile) | Riana | 19 July 2018 |
| Account management (web) | Loo Wei Hua Shawn | 19 July 2018 |
| Student management (web) | Thet Thet Yee | 19 July 2018 |
| Reset password (web and mobile) | Zang Yu | 19 July 2018 |
| UI design | Moh Moh San | 19 July 2018 |

The meeting was adjourned at 5:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared By,

Loo Wei Hua Shawn

Vetted and Edited By,

Thet Thet Yee